

Student Job

For HSVA's administration division we are looking for a student (m/f/d) to assist us in controlling, accounting and organisational tasks.



TASK DESCRIPTION:

- Assistance in controlling
- Assistance in accounting
- Assistance in ordering processes
- Document maintenance
- Organisational issues

REQUIREMENTS:

- Bachelor or Master study course, ideally in economics
- Interest in controlling/accounting, good understanding of numbers
- Basic VBS skills
- Independently and reliably working
- Highly motivated work attitude
- High level German language skills, ideally with knowledge of German business and accounting terminology
- Interest in long-term cooperation

TIME PERIOD:

- Start: asap
- Duration: at least six month with a longer perspective

BENEFITS:

- Regular working time will be around 9 hours a week, € 450,00 monthly
- Possibility to work at the Hamburg Ship Model Basin (HSVA) and (partly) at home
- Nice and flexible working atmosphere

INTERESTED? Please contact: jobs@hsva.de

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